



仁濟醫院羅陳楚思中學

2024-2025

中一自行分配學位申請須知

九龍灣啟禮道十號 電話: 2682 1315 本校網址: www.ychlccsc.edu.hk

一、申請日期

2024年1月2日(星期二)至16日(星期二)

二、領取申請表格

1. 親臨本校校務處索取。
辦公時間: 星期一至星期五 上午9時至下午5時, 星期六 上午9時至下午1時
2. 由學校網頁下載。

三、遞交表格

請把下列文件交往本校校務處, 文件請勿摺疊。

1. 本校申請表
2. 教育局《申請中一自行分配學位申請表》
3. 學生身份證〔副本〕
4. 四年級及五年級上下學期、六年級上學期成績表〔副本〕
5. 校內及校外獎項、證書〔副本〕
6. 4.5吋 X 9.5吋信封2個, 請確保信封上已貼上\$2.2郵票。並於信封上註明學生姓名及地址。

注意: 不須提交學校推薦信

家長亦可以同時透過【中一派位電子平台】遞交申請表。家長必須於申請日期內, 將以上文件中的第1, 3, 4, 5及6項交回本校。

四、收生準則

收生準則	學術成績	操行	面試成績
佔分	70%	10%	20%

五、面試安排

1. 面試日期為2024年3月9日(六)。
2. 面試時間將於2024年3月5日(二), 上載到本校網頁。請家長自行前往本校網頁查閱。同時, 家長會於3月6(三)日前收到書面通知。
3. 所有申請人均會安排面試。面試需要最少一位家長陪同出席。
4. 面試內容: 每位同學個別面見老師, 內容包括: 中、英文朗讀, 與學生及家長面談。

六、名額

本年度可供申請的自行分配中一學位名額為 40 個。

七、成績公布

正取生會於 2024 年 3 月 27 日(三)，收到校方的書面及電話通知。若學生的聯絡地址和電話有更改，敬請聯絡本校更新資料。有關的通知不包括備取及落選學生，亦並非正式的派位結果。根據教育局指引，中一自行分配學位的申請結果將於 2024 年 7 月 9 日(二)與統一派位結果一併公布，**家長無須向學校查詢**。

八、個人資料收集聲明

申請者所提供的資訊，只作辦理申請學位事宜，本校可能把這些資料披露予教育局，用以處理學位分配或其他有關教育的事宜。本校中一收生選拔程序完成後，申請者的資料，將全於一年內銷毀。申請者有責任向本校提供準確及最新的資料，表格內的資料如有變更，申請者須盡快與本校聯絡。

根據〈個人資料(私隱)條例〉(第 486 章)的第 18 條和 22 條，申請人有權查閱和修正他們的個人資料。如需查閱或修正已提交的個人資料，請透過電郵 yhlccsc@yhlccsc.edu.hk 通知本校。



Yan Chai Hospital Law Chan Chor Si College

2024-2025

Information on Application for “Form One Discretionary Places”

Address: No.10 Kai Lai Road Kowloon Bay

Tel: 2682 1315

Website: www.ychlccsc.edu.hk

(A) Application Period:

From 2 January 2024 to 16 January 2024

(B) Ways of Obtaining Application Forms:

1. Obtain the application form from our school office in person.

School office hours:

Monday to Friday: 9:00 a.m. – 5:00 p.m.

Saturday: 9:00 a.m. – 1:00 p.m.

2. Download the application form via our school website.

(C) Documents Required

1. Completed application form
2. Application form for S1 Discretionary Places issued by the Education Bureau
3. Copy of the applicant's Identity Card
4. Copies of Primary 4 and Primary 5 report cards; Copies of Primary 6 semester one report cards.
5. Copies of activity records and awards/achievements
6. Two stamped (\$2.2) self-addressed envelope (4.5"X 9.5") with student name

* No recommendation letter from primary school is required.

Applicants can also apply through **【the SPPA e-Platform】** .

Parents must submit documents 1, 3, 4, 5, and 6 as requested in Part C within the designated application period.

(D) Admission Criteria

Admission Criteria	Academic Performance	Conduct	Interview Performance
Percentage (%)	70%	10%	20%

(E) Interview Arrangement

1. Date: 9 March 2024 (Sat)
2. The details will be uploaded to school website on 5 March 2024. A letter of notification with details of the interview will be sent on 6 March 2024 to the candidates.
3. All applicants will be invited for an interview. At least one parent must be accompanied to attend the interview.
4. The content of the interview includes: Individual interview with teacher; Chinese and English reading examination; Teachers will meet with students and parents.

(F) Quota

40 applicants will be admitted.

(G) Result announcement

On 27 March 2024, admitted students will receive a written and telephone notice from our school. If student's contact address and phone number are changed, please inform us for updating. It is not the result of official allocation. According to the guidelines of the Education Bureau, the application results of Secondary One Self-allocated Places will be announced together with the results of the Central Allocation on 9 July 2024. Parents do not need to check with our school.

(H) Personal Data Collection Statement

The personal data provided through this application will only be used for the admission process this year. The data may be disclosed to the Education Bureau authorized to process personal data for allocation / placement and other education-related purposes. After the release of SSPA results, the data will be completely destroyed within a year. The applicant is responsible for providing correct and up-to-date information to the School. In case of any changes to the information in the application forms, the applicant must contact the School as soon as possible.

The applicant has a right under Section 18 and 22 of the Personal Data (Privacy) Ordinance (Cap 486) to request access to and correction of personal data . For access to and correction of personal data submitted, please contact our school through email yhlccsc@yhlccsc.edu.hk.