

YAN CHAI HOSPITAL LAW CHAN CHOR SI COLLEGE 仁濟醫院羅陳楚思中學
APPLICATION FOR RECOMMENDATION LETTER 推薦信申請書

English Name: _____ 中文姓名: _____

I.D.No. 身份證號碼: _____ () Student No. 學生編號: _____

Contact No. 聯絡電話: _____ e-mail address 電郵地址: _____

Date of admission 入學日期: ____/____/____ Date of leaving 離校日期: ____/____/____

Highest Level (Class) attended 離校前之班別: _____

Have you applied it before? Yes/ No 之前是否有申請過推薦信? 是 / 否

Reasons for applying recommendation letter 申請推薦信原因:

Name of the application of the desired school 擬申請入讀學校的名稱:

Deadline of the application 申請截止日期: _____

Disciplinary Grade of Last Year 最近一年校內操行等級: _____

Academic Results of Last Year 最近一年校內成績:

Year and Term 年份 及 學期	Academic Results of Last Year 去年學業成績	
e.g.例 2017-2018 上學期	Chinese 中文 : 150/300 Maths 數學 : 200/300 C. History 中國歷史 : 70/100	English 英文 : 160/300 L.S. 通識 : 180/200 History 世界歷史 : 70/100
_____ 上學期		
_____ 下學期		

Results of Public Exam 公開考試成績:

Year and Types of examination 年份 及 考試類形	Results 學業成績	
e.g.例 HKDSE (2018)	Chinese 中文 : Level 4 Maths 數學 : Level 5 History 世界歷史 : Level 4	English 英文 : Level 4 Liberal Studies 通識 : Level 4 Geography 地理 : Level 4
HKDSE ()		

Extra-curricular Activities & Awards attended 曾參與之課外活動/曾獲得的獎項:

Year 年份	Extra-curricular Activities & Awards attended 曾參與之課外活動/曾獲得的獎項
e.g.例 2017-2018	Member of Choir Team 合唱團成員

School/Civic Services attended 曾參與的學校/公民服務:

Year 年份	School/Civic Services attended 曾參與的學校/公民服務
e.g.例 2017-2018	Monitor 班長

Write a short passage (in either English or Chinese with a minimum of 50 words) about your strengths and learning experiences which make you grow

以最少五十字寫出你的長處或令你成長的學習經歷 - 中英皆可

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SUPPLEMENTARY INFORMATION 補充資料

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NB 附錄

1. To verify true copies of report cards, certificates, extra-curricular activity records and student learning profile of the latest 3 years, you are required to bring them to school to make copies. 為證明最近三年成績表，獎狀，課外活動紀錄表及其他學習經歷概覽無誤，請於遞交表格時帶同正本，以便職員代為複印。
2. You can only apply for the recommendation letter once. A certified true copy of the letter will be issued for the second application. 你只能申請推薦信一次，第二次申請將予第一次推薦信的學校認證之副本。
3. The application procedure will take at least 12 working days. 申請程序需時最少十二個工作天。

Applicant's Signature

Date

申請人簽署：_____

日期：_____

取推薦信後

Signature of Student

學生簽署：_____

Date

日期：_____